

ROSCOE TOWNSHIP

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TRUSTEES
David Benjamin
John Ballano
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Scott Sallinger

Request for Proposal – 2026 & 2027 Mowing of Township Cemeteries

Roscoe Cemetery – 5949 Harrison St.

Willowbrook Cemetery – 12962 Willowbrook Road

Pinnacle Hill Cemetery – 14639 Pleasant Valley Road

Roscoe Township is accepting proposals for the 2026 & 2027 mowing requirements at our three cemeteries. Proposals are to be individually submitted for each location but need not be for all.

- Price per mowing and trimming around burial stones. Use of a leaf blower is required to clean driveway and paved pathways.
- Hourly rate for spring cleanup, trimming bushes, storm damage cleanup, and other minor misc. duties in and around the cemetery.
- Advising Cemetery Committee or Township Staff of any other issues or needs at our cemeteries that may need attention

The contractor shall furnish all necessary equipment and labor for mowing service and shall at all times provide a sufficient amount of equipment and labor to maintain adequate service.

Prior to the execution of the agreement, the Contractor shall maintain in full force and effect throughout the term of the contract, general liability insurance for \$1,000,000, auto insurance for \$1,000,000 and workman's compensation for \$500,000.

The Township and the Contractor agree that the Contractor shall submit monthly statements to the Township, detailing the dates worked, hours worked and type of task performed.

Please attach to the proposal any supporting material your company feels necessary that would provide further benefits to the Roscoe Township. Such as listing of client references and years of company provided experience. The agreement will be for TWO years.

Please submit in person or by mail (must be in a sealed envelope) to the Township Offices at 5792 Elevator Road in Roscoe, or by email to Township Supervisor Bob Nowicki at bnowicki@roscoetownship.org or the office at mainoffice@roscoetownship.org by 4pm Thursday,

November 13th, 2025. All Proposals will opened at the Township Meeting on November 20th 2025, 7pm, at the Township Offices.

ROSCOE TOWNSHIP – 2026 & 2027 MOWING OF CEMETERIES – PROPOSAL

The Township Board will consider all proposals at their Regular Township Meeting scheduled for 7pm on Thursday, November 20th, 2025, at the Township Offices located at 5792 Elevator Rd. in Roscoe.

The undersigned hereby declares that he/she has carefully examined the instructions and specifications as listed in the RFP. The undersigned declares the prices set forth in this bid do cover all the requirements listed in the bid packet

	<u>ROSCOE</u>	<u>PINNACLE HILL</u>	<u>WILLOWBROOK</u>
Mow/Trim	\$	\$	\$
	To include mowing, trimming around stones, blowing of walks, drives, and trash removal as necessary		
Hourly Rate	\$	\$	\$
	Spring cleanups, trimming bushes, storm damage cleanup, other misc. duties that may need attention		
Miscellaneous	\$	\$	\$
	Please list		
Notes / Comments			

BIDDER INFO:

Name of Bidder: _____

Address: _____

Telephone No.: _____ Email: _____

Authorized Signature: _____ Date: _____

